

## *The Grand – Copeland Hall*

Rental Rate	\$6,500.00 per day (add \$1,000 for two shows) <i>Non-Profits: 20% off</i>
<b>Included in Rental Rate!</b>	Existing sound system, lighting and follow spots. Masking draperies. Acoustical shell. Orchestra chairs, music stands, tables and chairs pending availability. Event management. Security staff. Ushers. Cleaning. Access to dressing rooms. Fully stocked cash bar with bartenders and café area for use by patrons during event.  <i>Additional expenses may apply. No overtime hours for staff are included.</i>

### **Additional Expenses Added to Rental Rate**

Stagehands to operate all Grand equipment. Labor for load-in/out.	\$25/hour per person from 4-8 hours (4 hours minimum) \$37.50/hour per person over 8 hours
Piano Rental & One Tuning	Steinway 9' Concert Grand - \$420 Baldwin 7' Baby Grand - \$370 Upright Piano - \$100 (no tuning)
Additional Production Equipment	As determined by Technical Director <i>Please visit our website (<a href="http://www.thegrandwilmington.org">www.thegrandwilmington.org</a>) to view our full technical specifications.</i>
Vendors	\$20 per vendor and must be approved by Operations Manager.
Ticketing	The Grand prints and sells tickets with a \$4 service charge added onto each ticket price of \$15.00 or higher; \$2 service charge if ticket price is \$14.99 or less.

### **APPLICATION PROCESS**

- 1<sup>st</sup>: Email event description and requested dates to Melissa at [mlazopoulos@grandopera.org](mailto:mlazopoulos@grandopera.org).
- 2<sup>nd</sup>: Expect follow-up call and/or email from *Operations Manager*.
- 3<sup>rd</sup>: Complete questionnaire and return it via fax to 302.652.5346.
- 4<sup>th</sup>: Setup meeting with *Operations Manager* to sign contract submit non-refundable deposit.
- 5<sup>th</sup>: Submit final payment 2 weeks prior to event.

The Grand Opera House, Inc. reserves the right to review all prospective Licensees and to refuse rental when it considers the event inappropriate for the facility or incompatible with the programming already scheduled.

**“As custodians of a respected historic venue, The Grand Opera House management reserves the right to refuse rental of the theater to outside promoters of events that are inconsistent with the mission and image of The Grand as a family-oriented community institution. There is a special prohibition against events that may either cause damage to the facility or pose a potential danger to patrons.”**

Holiday rates may apply and will be determined by Operations Manager.

Melissa Lazopoulos  
*Special Events & Operations Manager*  
[mlazopoulos@grandopera.org](mailto:mlazopoulos@grandopera.org)  
302.658.7897 ext.3612